



OFFICE USE ONLY

POSITION: _____

\$ ___ HR SHIFT: _____

152ND ARMADA FAIR
AUGUST 12 – 18, 2024

EMPLOYMENT APPLICATION

GENERAL INFORMATION

- ACCEPTING APPLICATIONS NOW - JULY 5, 2024
- ALL PROSPECTIVE EMPLOYEES WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION BASED ON RACE, CREED, COLOR, SEX, AGE, NATIONAL ORIGIN, HANDICAP, VETERAN STATUS, OR ANY CONDITION PRESCRIBED BY STATE OR LOCAL LAW.

APPLICANT INFORMATION

LAST NAME: _____ FIRST: _____ M.I.: _____

STREET ADDRESS: _____ APT. #: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

DATE AVAILABLE: _____ SOCIAL SECURITY NO.: _____ D.O.B.: _____

CIRCLE POSITION(S): MAINTENANCE (16+) TICKET SALES TICKET TAKER INFORMATION BOOTH REFRESHMENT TENT FLOATER

***JOB DESCRIPTIONS ON OTHER SIDE OF THIS APPLICATION**

CIRCLE SHIFT(S): SHIFT 1: **9AM TO 3PM** SHIFT 2: **3PM TO 9PM** FLOATER: **1PM TO 7PM**

ARE YOU A CITIZEN OF THE UNITED STATES? YES NO

IF NO, ARE YOU AUTHORIZED TO WORK IN THE U.S.? YES NO

HAVE YOU EVER WORKED FOR THE ARMADA FAIR IN THE PAST? YES NO IF SO, WHEN?

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO IF YES, EXPLAIN

ARE YOU CURRENTLY ON UNEMPLOYMENT? YES NO

PLEASE EMAIL A HEADSHOT WITH APPLICATION – FOR PHOTO ID BADGE

EDUCATION

HIGHEST EDUCATION: _____ DID YOU GRADUATE? YES NO

POTENTIAL NEW HIRE CONTACT INFORMATION / RECOMMENDATIONS

FULL NAME: _____ RELATIONSHIP: _____

EMAIL: _____ PHONE: _____

FULL NAME: _____ RELATIONSHIP: _____

EMAIL: _____ PHONE: _____

FULL NAME: _____ RELATIONSHIP: _____

EMAIL: _____ PHONE: _____

DISCLAIMER & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading in my application or interview mat result in my release.

SIGNATURE: _____ DATE: _____

MAINTENANCE

1. Performs general cleaning and minor maintenance duties in maintaining Armada Fair Grounds.
2. Uses hand tools and power tools in making minor maintenance repairs and maintaining grounds.
3. Receives oral or written orders from Maintenance Supervisor.
4. Ability to lift and carry objects weighing from 25 to 50 pounds.
5. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.

TICKET SALES

1. Welcome patrons to the Armada Fair by processing ticket requests at walk-up windows.
2. Accept cash, credit, and checks and give accurate change.
3. Direct patrons to restrooms, concession stands, carnival and other places on the grounds.
4. Maintain accuracy and account for transactions at his/her work station.
5. Technical knowledge to sell tickets and record sales from an Apple tablet.
6. Employees should be able to expedite transactions in a timely manner, which at times is stressful.
7. Individuals must be able to work well with all types of personalities and be cordial, keeping the attitude that the customer is always right.
8. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.
9. Must be available for employment from August 15 through August 21.

TICKET TAKER

1. Welcome patrons to the Armada Fair by performing duties, such as collecting admission tickets and passes from patrons.
2. Examine tickets or passes to verify authenticity, using criteria such as color and date issued.
3. Guide patrons to exits or provide other instructions or assistance in case of emergency.
4. Direct patrons to restrooms, concession stands, carnival and other places on the grounds.
5. Technical knowledge to scan barcoded tickets from an Apple tablet.
6. Individuals must be able to work well with all types of personalities and be cordial, keeping the attitude that the customer is always right.
7. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.
8. Must be available for employment from August 15 through August 21.

INFORMATION BOOTH

1. Welcome patrons to the Armada Fair by processing merchandise sales, armband sales, live auction bids and other sales as necessary at a walk-up window.
2. Accept cash, credit, and checks and give accurate change.
3. Direct patrons to restrooms, concession stands, carnival and other places on the grounds.
4. Answer phone calls from the public and give accurate information about the Armada Fair and the conditions of the grounds.
5. Maintain accuracy and account for transactions at his/her workstation.
6. Technical knowledge to sell tickets and record sales from an Apple tablet.
7. Employees should be able to expedite transactions in a timely manner, which at times is stressful.
8. Individuals must be able to work well with all types of personalities and be cordial, keeping the attitude that the customer is always right.
9. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.
10. Must be available for employment from August 15 through August 21.

FLOATER

1. Provide relief to any of the positions listed above with an understanding of each position.
2. The ability to walk 2-3 miles per day around the fairgrounds without assistance.
3. Accept cash, credit, and checks and give accurate change/tickets.
4. Direct patrons to restrooms, concession stands, carnival and other places on the grounds.
5. Maintain accuracy and account for transactions at his/her workstation.
6. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.
7. Must be available for employment from August 15 through August 21.

REFRESHMENT TENT SALES

1. Welcome patrons to the Armada Fair by processing refreshment tent ticket requests at walk-up windows.
2. Accept cash, credit, and checks and give accurate change/tickets.
3. Direct patrons to restrooms, concession stands, carnival and other places on the grounds.
4. Maintain accuracy and account for transactions at his/her workstation.
5. Ability to work occasionally in poor weather conditions, including heat, cold, rain, etc.
6. Must be available for employment from August 15 through August 21.