



152ND ARMADA FAIR
AUGUST 12 – 18, 2024

2024 VENDOR APPLICATION

CONTACT INFORMATION

Thank you for your interest in being a Vendor at the Armada Fair. Please review these instructions carefully. If you have any questions regarding this application, please call or email us at (586) 784-5488 or office@armadafair.org.

APPLICATION INFORMATION

1. READ THE **VENDOR GUIDE & CONTRACT** – SEE BELOW.
2. The application is neither an offer nor guarantee of space. **DO NOT SEND A PAYMENT.**
3. If your application is approved by the concessions committee, we will contact you with more information and payment options. Your space must be attended by you or a designee the entire week of the fair, the contract will outline specific dates/times and fees for leaving early. **VENDOR CONTRACT IS NON-REFUNDABLE UPON SIGNED CONTRACT.**
4. All questions on the application must be answered completely. Be sure the information you provide is accurate as it will be the basis for the selection process.
5. The list of products you are requesting to sell/display/promote/give away must be specific and listed on form. Do not indicate “etc. or accessories”. If a contract is issued, it will be assigned on the basis of this list only. The Fair reserves the right to select the items a company is allowed to sell. Only approved items will be listed on your contract. The Fair prohibits any sale of item(s) or accessories and messaging related to tobacco, e-cigarettes, vapes, and marijuana. If this is not followed at the Fair, you will be asked to pack up and leave with no refund.
6. The Armada Fair reserves the right to assign booth locations, location preference is a request and never a guarantee.
7. The Armada Fair reserves the right to audit the dimensions of vendor space after set-up, and to charge vendors for square footage populated beyond the figure stated in the contract.
8. Rental includes: Vendor Space, 14 x Adult Admission Tickets, and 14 x Daily Parking Pass.
9. Make sure you sign the application where indicated. Incomplete applications will not be considered.
10. Vendor must provide the Armada Fair with a certificate of Liability Insurance naming the Armada Agricultural Society as additionally insured on their policy. Vendors’ insurance certificate must accompany the contract. Set-up will not be allowed otherwise. Vendors may purchase a Rider of Liability from the Armada Fair for an additional \$100.00.
11. We do not offer item and category exclusivity.

Armada Agricultural Society
74280 Fair Street P.O. Box 507, Armada, Michigan 48005
P: 586.784.5488 | F: 586.784.9723 | E: office@armadafair.org



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BUSINESS INFORMATION (VENDOR HOURS: 10:00AM – 10:00PM)

CONTACT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____

ZIP: _____ TAX ID NUMBER: _____ EMAIL: _____

PHONE NUMBER: _____ FAX NUMBER: _____

DESCRIBE YOUR BUSINESS & PRODUCTS

CHECK ALL THAT APPLY

- | | | |
|--|--|---|
| <input type="checkbox"/> Selling Over The Counter | <input type="checkbox"/> Use Sound Amplification | <input type="checkbox"/> Demonstration Booth |
| <input type="checkbox"/> Prizes/Drawings | <input type="checkbox"/> Provides Information Only | <input type="checkbox"/> Data Collection |
| <input type="checkbox"/> Give Away Literature/Marketing | <input type="checkbox"/> Takes Orders/Delivers Later | <input type="checkbox"/> Face Painter/Artist/Etc. |
| <input type="checkbox"/> Michigan Made Products/Business | <input type="checkbox"/> Display Only | <input type="checkbox"/> Novelty Products |

SPACE PRICING

- Standard space rate for a 10'x10' = \$4.00 per sq. ft./per week = \$400.00
- Non-Profit space rate for a 10'x10' = \$2.00 per sq. ft./per week= \$200.00
- Food Vendor F.O.G. Fee \$25.00 | Electricity Over 15 AMPS \$50.00

SPACE REQUEST

INDOOR **OR** OUTDOOR: _____ BOOTH SIZE: _____

WATER: _____ ELECTRICITY: _____

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